

Meeting Minutes - Wemyss Bay PTA (Sub-group of the Wemyss Bay Parent Council)

February 27, 2017

Time: 18:15-19:15

Present: Belinda Graham, Ailsa Robertson, Hazel Leitch and Nicola Robertson
Apologies: Fiona Kane, Louise Ward, Janet Blackstock, Claire Miller, Caroline Barry, Beth MacLeod, Lynne McGachy, Lyn Brennan and Donna Holland Gairns

1. **Reviewed previous minutes** – no updates.

2. **Finance update:**

Current Balance PTA's bank balance to date is £659.30 - breakdown as follows:

Previously reported Balance was £394.32.

Valentine's disco made a profit of £264.98 (door entry £216 + £109.83 tuck less cost of tuck £60.85).

3. **Easter Disco – Fri 24th Mar** (P1-P3 18:15-19:15 and P4-P7 19:30-20:30)

Helpers:

P1-P3 – Lynne M, Ailsa, Caroline, Louise W, Beth, Janet or Alex, and Nicola

P4-P7 – Ailsa, Fi, Donna

Action:

- Tuck run – Ailsa or Hazel – only juice required.
- Ask school to re-issue the flyer to parents/guardians, advising on the requirement for parents/guardians staying for the discos to complete the fire register. As before, children should bring the tear off slip on the night of the disco indicating their name(s), emergency contact name and contact number for that evening and who would be collecting them.
- Belinda – could you get PTA/Parent Helper badges made please?
- Request for the school to issue a reminder text on the morning of 24th Mar, for children to bring the tear off slips with them to the disco.
- Doors will open at 18:10 for the P1-P3 disco and 19:25 for the P4-P7 disco. Only PTA and teaching staff are allowed in before this time for set-up.
 - Ask Mrs Gillespie to inform this janitor of this, in addition to the desk and chairs being placed at the front door.
 - Ask Mrs Gillespie to provide the class lists, and check if there is any update on any stated adult to pupil ratio per insurance.

4. **Future events:**

Confirmed:

- Ladies Night – Fri 16th Jun
- Shorts'n'Shades Disco – Fri 23rd Jun
- P7 Leavers Night – Mon 26th Jun

Future suggested events:

- Car boot sale – proposed for late Apr/early May
- Summer Fete – on a Saturday with bouncy castle
- PTA Race Night – early Nov, proposing Sat 11th Nov

5. Ladies Night

- Obtain new quotes for catering – in progress
- DJ – confirmed by Ailsa
- Raffle prizes – all PTA members - please start sourcing prizes.

6. AOB

- Notice Board – request for Caroline to re-send original mail to the school to have the templates printed for the notice board.
 - Please email any ideas you have for fundraising – this is from PTA and non-PTA members.
 - Agenda items for next meeting:
 1. Targeting new members for the PTA, focus on P1-P3
 2. Introducing school fund payments
 3. Update on the requests submitted by the school to local supermarkets to run bag packing fundraising (to raise funds for Netball stands)
 4. Request for the school to query the cost of installing a Sonos system in school
 5. Fundraising activities – suggestions so far of Quiz Night, 50/50, Bottle raffle, Club 200, Ragbag, Car boot sale, Family Night, Murder Mystery Night
7. **Future meetings** – a request has been made by the PC to move the next 2 scheduled bi-monthly Tuesday meetings to Mondays, so the dates will be 27/03/17 and 05/06/17. With confirmations received so far, we are happy to accommodate this.

Next PTA meeting: Mon 27/03/17